



H.O.P.E. DEALERS ACADEMY & COMMUNITY

10 — Resource Vault & Greater Atlanta Opportunity Guide

Learner Workbook & Evidence Templates

Outcome	Find, verify, use, and contribute resources that lead to reliable next steps.
Access	Open immediately
Document	TED-RVG-2026-WBK-001

Learn → Apply → Show Evidence → Share / Reflect → Next Step

A learning initiative of The Excellence District



Protect privacy. Use redacted, anonymized, or aggregated information. Do not enter account numbers, government identifiers, medical information, private legal files, youth-identifying details, or another person's confidential information.

Workbook completion

Complete each form in sequence. Share only the minimum evidence required by the lesson. A facilitator may return incomplete or unsafe submissions for correction.



1. Resource Contribution Card

Purpose: Capture enough information for another member to use and verify a resource.

Prompt	Learner Response
Resource title	
Official organization	
Who it helps	
Problem addressed	
How to use it	
Eligibility / geography	
Cost	
Commercial affiliation	
Date checked	
Next review	

Completion evidence: Official source and verification date included.

Reviewer / date: _____



2. Resource Verification Log

Purpose: Create an auditable currentness and eligibility record.

Prompt	Learner Response
Resource / URL	
Authority type	
Publication / update date	
Eligibility	
Geography	
Deadline	
Contact route	
Current status	
Reviewer / date	

Completion evidence: Supports every published listing.

Reviewer / date: _____



3. Resource Quality Rubric

Purpose: Score resources consistently before inclusion.

Prompt	Learner Response
Authority (0–2)	
Currentness (0–2)	
Relevance (0–2)	
Actionability (0–2)	
Accessibility / cost clarity (0–2)	
Conflict clarity (0–2)	
Total / 12	
Decision / rationale	

Completion evidence: Publish, revise, or reject decision supported by notes.

Reviewer / date: _____



4. Greater Atlanta Opportunity Record

Purpose: Document a current local opportunity accurately.

Prompt	Learner Response
Category	
Provider	
Opportunity	
Eligibility	
Location / service area	
Deadline	
Official source	
Contact route	
Date verified	
Next action	

Completion evidence: Checked immediately before member promotion.

Reviewer / date: _____



5. Partner Status Record

Purpose: Keep relationship language evidence-based.

Prompt	Learner Response
Organization	
Status	
Evidence	
Authorized contact	
Scope	
Start / review date	
Restrictions	
Approved public wording	

Completion evidence: Evidence supports Resource, Contacted, Referral Relationship, or Formal Partner status.

Reviewer / date: _____



6. Expiration & Review Calendar

Purpose: Assign review frequency based on change risk.

Prompt	Learner Response
Resource	
Risk level	
Verification cadence	
Last checked	
Next check	
Owner	
Trigger for early review	
Current disposition	

Completion evidence: Every resource has an owner and next-review date.

Reviewer / date: _____



7. Member Resource Submission

Purpose: Allow suggestions without bypassing verification.

Prompt	Learner Response
Submitted by	
Resource / source	
Short description	
Why useful	
Audience	
Known cost / eligibility	
Affiliation disclosure	
Date checked	
Reviewer decision	

Completion evidence: Complete disclosure and source link.

Reviewer / date: _____



8. Resource Correction Notice

Purpose: Correct stale listings transparently.

Prompt	Learner Response
Original resource entry	
Problem found	
Correct fact / source	
Effective date	
Superseded version	
Member impact	
Corrective action	
Reviewer	

Completion evidence: Dated correction linked to the updated record.

Reviewer / date: _____